

**PIKE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH
MEETING MINUTES**

DATE: September 2, 2021

Members Present:

Dr. David Iftner Julie Plattner Katherine Rowles Tom Leahy
Dr. Christopher Wagoner

Members Absent:

Dr. Brett Schafer Becky Motley Jennifer Niebuhr Danielle Benz
Jim Sheppard

Others Present:

Anita Andress Paula Dean Kim Ator Franci Sweetin
Sharon Bargmann

The meeting started at 7:05 p.m. A quorum was not present, so no action was taken. Staff gave program updates.

Franci Sweetin presented the following Environmental Health update.

- West Nile Virus (WNV) grant
 - A used tire collection was recently held at the Western Illinois Fair grounds. This event is targeted to townships and municipalities. They had a good turnout even though some townships stated they didn't receive notice of the event, even though information was sent to them.
 - Mosquito traps have been placed in the County. Six batches have been collected for testing. All batches have tested negative for WNV.
- Sewage
 - A sewage training is being scheduled for the end of October.

Cindy Hess was not present to report on the Home Health program.

Sharon Bargmann and Anita Andress presented the following Public Health update.

Maternal & Child Health/Health Promotion:

- Family Planning – Two clinics are being held monthly.
- Family Case Management – All home visits continue via telephone.
- WIC – All WIC visits continue by telephone. If clients need to come to the office, they call when they arrive, and staff meet them at their car.
- Communicable Disease - CD/STD Log provided

Emergency Preparedness

- COVID-19 Activities
 - COVID cases are on the rise in Pike County. During August there were 323 confirmed/probable cases. This is the highest number of cases we have seen since January 2021. There are currently 100 active cases, 12 hospitalizations and 94 close contacts in quarantine.
 - To date, 32.45% of Pike County residents are fully vaccinated.

- A couple of schools in the county are currently experiencing outbreaks of cases. IDPH will be coming in to do SHIELD testing this Saturday. The SHIELD test is a saliva test with results reported the next day. SHIELD testing was offered to all school districts through IDPH. Pikeland schools were approved 3 weeks ago. All other school districts will be coming on board.
- PCHD is entering a contract with SIU School of Medicine to complete much of our contact tracing. PCHD will still be responsible for unresponsive cases, nursing homes, outbreaks, inmates, and escalated cases.
- The Sheriff's Department delivers isolation/quarantine orders only if a person refuses to voluntarily isolate/quarantine.
- The Pittsfield Fall Festival committee selected PCHD Nurses and Staff as the 2021 Parade Marshal's. A banner will be placed on the lead vehicle with white balloons to honor the Pike County lives lost to COVID. A moment of silence will be observed at the reviewing stand.
- A new Executive Order was signed on 8/26/21 requiring all healthcare workers, school staff and higher education personnel and students to be vaccinated or test weekly if not vaccinated. An unvaccinated staff member has filed a grievance regarding the weekly testing due to claims of carcinogens being in the testing swab. Dr. Wagoner stated this individual based their decision on opinion and not on facts. Dr. Wagoner shares information with his patients that is evidence based and not opinion based.
- We are currently waiting on guidance to administer 3rd doses and boosters of the COVID vaccine.
- The County is working to secure FEMA funds for PCHD to install a larger generator and fix the HVAC in the administration wing were COVID vaccination clinics are held.
- An employee's spouse recently passed away from COVID and she has informed us that she will not return to work.

Kim Ator presented the following Financial update.

- Audit
 - The Illinois Department of Human Services (IDHS) audit had 11 findings. Our response to the corrective actions has been approved. One issue identified was the reporting of 2019 payroll taxes/wages due to turn over at the county clerk's office. This issue has since been corrected.
- Fiscal Office Activities
 - Checking account balance as of today is \$347,835.
 - Health insurance payments average \$8,400 a month.
 - The County changed payroll systems in June from CIC to Paycom. When reconciling the bank statement, our payroll debits were off, less than they should be. The discrepancy was found in how the mileage is documented on the payroll reports. The additional funds will be paid to the County Clerk's office.
 - The County's insurance open enrollment period will be posted in the Paycom portal for employees to complete.
 - The 1st County budget meeting is September 17th.

Anita Andress presented the following Administrative reports:

- Unfinished Business
 - The Administrator's combined 17 & 18 year evaluation was completed on 7/14/21.
 - A vacancy remains on the Board of Health. Please email any suggestions for board members to Paula or Anita. Anita will then work with Jim Sheppard for the new appointment.
 - The review and approval of the closed sessions will be presented at the next board meeting.

- New Business
 - SIU is still planning to lease space and an RN for their Psychiatric services 1 day per week. We are still waiting on a contract.
 - We have requested another extension of our IPLAN and plan to complete by the end of the year. We are working with the agency that has collected data and had focus groups for Illini Community Hospital. The contract cost is \$6,000, half of the normal fee. We plan to pull the old partnership members together at the end of September or first part of October for a meeting.
 - The election of officers and committee appointments will be completed at the next board meeting.

Next meeting date will be October 28, 2021, at 6:00 p.m. in the Pike County Health Department classroom.

Meeting was adjourned at 8:15 pm.

Respectfully submitted,

Anita Andress, RN, BSN
Administrator